

## **KENT & MEDWAY COMPLIANCE AND ENFORCEMENT PROTOCOL**

### **Licensing Committee – 18 March 2014**

Report of the: Chief Officer Environmental and Operational Services

Status: For Decision

Also considered by Council – 1 April 2014

Key Decision: No

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**This report supports the Key Aim of** Safe Communities to aid in the reduction of crime within the District.

**Portfolio Holder** Cllr. Ms Lowe (Housing and Community Safety)

**Contact Officer(s)** Claire Perry Ext: 7325 / 07970 731616

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**Recommendation to the Licensing Committee:** That the Licensing Committee recommend to Council the adoption of a revised Kent & Medway Compliance and Enforcement Protocol. The protocol has been produced for use by all agencies who are involved with compliance and enforcement of licensed premises.

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**Recommendation to Full Council:** That the revised Kent & Medway Compliance and Enforcement Protocol be adopted.

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**Reason for recommendation:** to ensure that the Council operates with its partner agencies to seek an agreed and consistent approach with compliance and enforcement of licensed premises within the District.

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### **Introduction and background**

#### **Introduction**

A working group of the Kent and Medway Regulatory Licensing Steering Group recently met to review the existing Kent and Medway Enforcement Protocol. The existing protocol was in excess of 80 pages long and due to the level of detail and size was rarely referred to. The aim of the working group was to produce a protocol that was fit for purpose and would be used by all agencies involved in the compliance and enforcement of licensed premises.

The revised protocol is now 3 pages long and consultation has been carried out with agencies who attend the Kent and Medway Regulatory Licensing Steering Group.

## Other Options Considered and/or Rejected

1. If the Licensing Committee were minded not to approve adoption of this protocol we would be left with a document that is not fit for purpose.

## 2. Key Implications

### Financial

There are none.

### Legal, Human Rights etc.

There are none as this protocol sets out how each business will be treated in a fair manner.

### Equality Impacts

Consideration of impacts under the Public Sector Equality Duty:		
Question	Answer	Explanation / Evidence
a. Does the decision being made or recommended through this paper have potential to disadvantage or discriminate against different groups in the community?	No	N/A
b. Does the decision being made or recommended through this paper have the potential to promote equality of opportunity?	No	
c. What steps can be taken to mitigate, reduce, avoid or minimise the impacts identified above?		

## Appendices

Kent and Medway Licensing Compliance and Enforcement Protocol

## Background Papers:

None

**Mr Richard Wilson**

**Chief Officer Environmental and Operational Services**